

Specimen Application
Application for Registration as a Supplier -Goods/ Services / Works- 2025
(Ref: SEA/PD/RS/33-2024)

Goods - Services - Works -

01. Name of the Business :

.....

02. Address :

.....

03. Description of Supplies/Services for which registration is sought

.....

04. Item No. of the Goods/Services/Works :

05. Name of the Proprietor/Partner :

06. Telephone No. :

06.1. Fax No. :

06.2. E-mail address:

07. Name of the Bankers :

08. Business Registration Number & Date :

(Copy to be attached)

09. Vat Registration No. : N.B.T. Registration No:.....

(Copy of the certificate(s) to be attached)

10. Category of Business:.....

Importer/Agent/Manufacturer/Distributor

(Specify the details including company name)

11. Period for which credit facilities could be given:.....

Conditions

- 01. The Chairman has the right to reject any or all applications received or to remove any supplier from the registered list.
- 02. The names of suppliers who fail to deliver the supplies, provide the services & works promptly and or fail to carry out the work to the satisfaction of the Authority or who supply substandard items/services will be removed from the registered list of suppliers without notice and will be black listed.
- 03. Quotation will be called from registered suppliers only. However the Chairman of the Authority reserves the right to call for quotations from unregistered suppliers too, as and when necessary.

I/We agree to register as a Supplier/ Service Provider/ Work Contractor and to perform as per the conditions mentioned above.

Date
(With rubber stamp)

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Signature of the Applicant